

**Program for Establishing the IETW2.0 Website and International Linkage Mechanisms Office** 

# **International Education 2.0-**

# Standard Operating Procedures of IEW System (Foreign school edition)

International Education 2.0 for Primary and Secondary Schools NTUST 2023/03/13 REV 1.4





### **Basic Operation**

Basic operation of IEW System Sign Up, Log In and basic information modify.

# CONTENT

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### **Exchange Program forms and Notice**

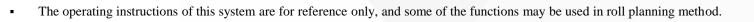
Notice of school information and exchange activities form.





### **Contact Us**

Contact us if you have any further questions.



# **Basic Operation**



### Step 1

Enter International Education 2.0 for Primary and Secondary Schools

### https://www.ietw2.edu.tw/en



International Education 2.0 for Primary and Secondary Schools Ministry of Education, Republic of China (Taiwan)





Taiwan school to partner and work with: <u>LOG</u> <u>IN</u> with your existing account and password if your school already registered.

Please enjoy using our website to find a

Alternatives, <u>KEY IN</u> your school's information to begin our registration process.



# Welcome to K-12EA IEW

### International Exchange partnerships will ...

- Bring international education to your school.
- Provide motivation for second language learning.



... MOE Login Chinese Japanese Q

### Step 3

Please follow the steps below providing information such as school name, website and postal address.

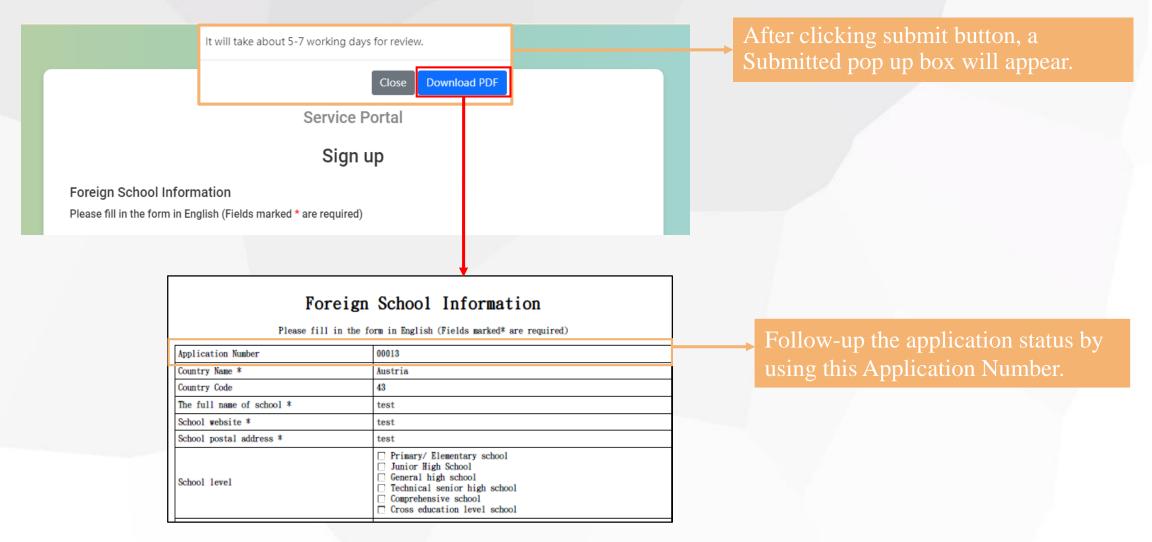
		Choose your preferred Types of Exchange Act	ivities *
		a. We want to host a school from Taiwan	
		Sister school MOU signing Auditing classes	
		Social and humanities experience education programs	
Service Port	al	Short-term teacher and student exchange programs	Other
		Other	
Sign up		b. We want to visit a school in Taiwan	
wire Cabaal Information		Sister school MOU signing Auditing classes	Language and cultural cou
oreign School Information		Social and humanities experience education programs	Workshops 🗌 Skill
ease fill in the form in English (Fields marked * are required)		Short-term teacher and student exchange programs	Other
		Other	
Fill in the blank with fie	lds marked *	c. Online Activities for International Exchanges	
		E-pals Language exchanges Cross-border of	curriculum development
The full name of school * School	ol website *	Theme-based discussion, including SDGs Partici	
		Preferred software	
chool postal address *		Google Meet Webex Microsoft Teams	
		d. Taiwan-Japan/Taiwan-Korea Educational Trip Program	for High School Students(Ja
ol level		10 to grade 12's students only)	
nary/ Elementary school 🛛 Junior High School 🗌 Gene	ral high school Technical senior high school	Inbound-to host a Taiwan high school Outbound	to visit a Taiwan high school
Comprehensive school Cross education level school			
		School contact person/ coordinator information	on
ident grade levels		First/given names *	Surname/family names
Grade 1 Grade 2 Grade 3 Grade 4 Grade 5			
Grade 9 Grade 10 Grade 11 Grade 12 Othe	1		
Other		Gender *	
umber of teachers * Numb	er of students	Female Male Other Prefer not to say	
		School E-mail address *	Phone number *
School's types *			
OPublic OPrivate ONational Other			
Other		s	ubmit

### Step 4 Click Submit after filling out all the required information.

Choose your preferred Types of Exchange Acti	vities *
a. We want to host a school from Taiwan Sister school MOU signing Social and humanities experience education programs Short-term teacher and student exchange programs	
Other	
b. We want to visit a school in Taiwan Sister school MOU signing Auditing classes Social and humanities experience education programs Short-term teacher and student exchange programs	Language and cultural courses Workshops Skill exchange programs Other
Other	
Theme-based discussion, including SDGs Particip Preferred software Google Meet Webex Microsoft Teams	urriculum development 🛛 Culture exchanges pation in international projects for High School Students(Japan or Korea's school and grade
10 to grade 12's students only) Inbound-to host a Taiwan high school Outbound t	o visit a Taiwan high school 🛛 Online Activities
School contact person/ coordinator informatio	in
First/given names *	Surname/family names *
Gender *	
School E-mail address *	Phone number *
s	ubmit

### Step 5

Please follow the steps below providing information such as school name, website and postal address.



### Step 6

We'll send you an email after we verify your application. Please follow the instructions in the email to move on to next step.

Dear Bear Test Account Foreign School

Thank you for your recent application for IEW System Account.

Unfortunately, we regret to inform you that your application 00004 has been Unsuccessful in proceeding to the next phase.

Upon reviewing your application, [Reasons for Application Rejection] Therefore, we cannot proceed with your application.

Please free to contact us if you have any further questions.

Best regards,

### Application Rejected

Hi Bear Test Account Foreign School

Congratulations! Thank you for your recent IEW System Account Application

Through all the assessments, we would like to formally inform that your application 00004 has been Approved. We are looking forward to the completion of [[School Name]] to be one of the partner schools of Taiwan K-12 schools. Through IEW System, [[School Name]] and Taiwanese schools can start international educational exchanges from now on.

Your login account number and password are shown below, please keep it safe and change the password as soon as possible after login. Account: Password: Please log in to the system from the following URL https://www.ietw2.edu.tw/workbench/employee/login/lang/en

If you need more instructions on the operation of the IEW system, please download the "International Education 2.0- Standard Operating Procedures of IEW System (Foreign school edition)" pdf file on the following URL and follow the instructions. https://www.ietw2.edu.tw/en/InternationalExchangeWindow/WhatIsIEW

If you have any questions or concerns, please do not hesitate to contact us.

Successful Application

Best regards,

# Log In

### Step 1

Enter International Education 2.0 for Primary and Secondary Schools (https://www.ietw2.edu.tw/en)

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Ministry of Education, Republic of China (Taiwan)

International Education 2.0 for Primary and Secondary Schools

About IE2.0 FAQ Contact Us Go to IEW

Please enjoy using our website to find a Taiwan school to partner and work with: LOG IN with your existing account and password if your school already registered.

Alternatively, <u>KEY IN</u> your school's information to begin our registration process.



# Welcome to K-12EA IEW

::: MOE Login Chinese Japanese Q



### International Exchange partnerships will ...

- Bring international education to your school.
- Provide motivation for second language learning.



### Click to enter the IEW login page

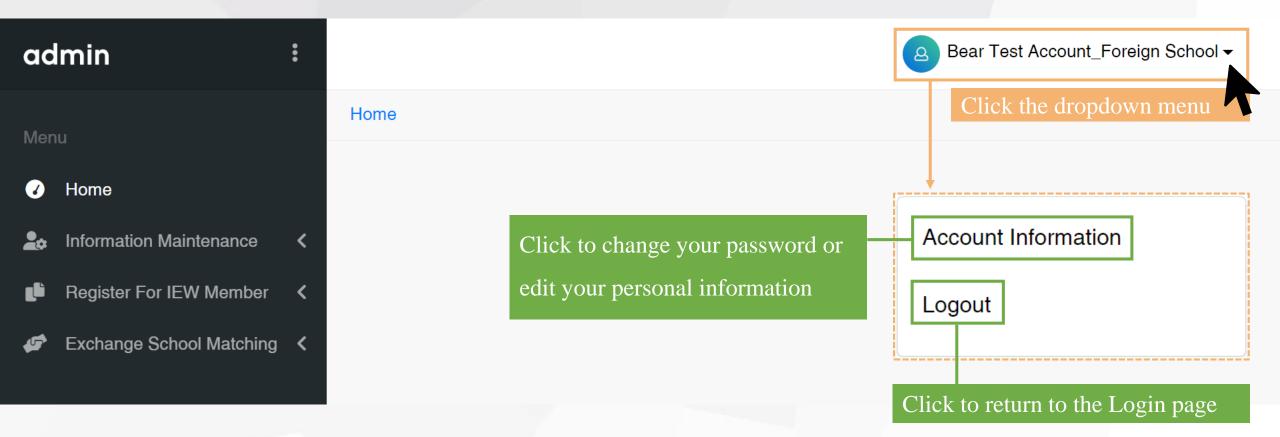


# Log In

Service Portal	
Log in	Step 2
School ~	Select 'School' in 'Choose your ide
ccount	
Password	Enter your account & password
LOGIN	Click Login bottom
Forgot Password ?	
	Click Login bottom



# Home Page





# Account Information

admin ‡				Bear Test Account_Foreign School -
Menu	Home / Information Maintenance / Account Information	Please fill out the Al	LL information in	↓
Home	Account Information	<b>ENGLISH</b> for your	FIRST ENTRY	Account Information
Linformation Maintenance  Account Information	School Bear Test Account_Foreign School		Account SCHOOL000	Logout
School Information Register For IEW Member	Contact Person		Job Title	L
Exchange School Matching <	Email ie2.0ntustedu@gmail.com		Contact Number	
	Old Password		New Password	
	Confirm Password			
	<ol> <li>Passwords must be at least 8 characters in length</li> <li>The maximum password age is 90 days.</li> <li>Password Complexity:         <ul> <li>a.Passwords must contain both uppercase and lowercase</li> <li>b.Passwords must contain at least one number.</li> <li>c.Passwords must contain at least one additional symbol.</li> </ul> </li> <li>The modified password must not be the same as previous</li> <li>The minimum password duration is 1 day.</li> <li>Password must not be the same as the account.</li> </ol>	Please	nging a new password read the description above	e the saving button
	SAVE SAVE AND EXIT	Remem	ber to save after any data 1	modification

**塗科大** TAIWAN TECH 10

# **School Information**

admin i		Bear Test Account_Foreign School -
<i>N</i> enu	Home / Information Maintenance / School Information	ease fill in ENGLISH and COMPLETE
7 Home	School Information	
Information Maintenance	School	Account
Account Information School Information	Bear Test Account_Foreign School	SCHOOL000
Register For IEW Me	School Name(English)	School Address(English)
Exchange School Matching <		
	IEW Contact Person	Family Name of IEW Contact Person
Select after filling		\$
the <u>Account Infor</u>	mation of IEW Contact Person	Job Title of IEW Contact Person
	Contact Number of IEW Contact Person	IEW Contact Person Email
	School Website Address	School Type
		Public     +
	School Level Primary/Elementary school	Number of Classes ♦ Please fill in the number
	Number of Students Please fill in the number	Number of Teachers           Please fill in the number
	SAVE SAVE AND EXIT	Remember to save after any data modification

# Exchange Program forms and Notice



# General Exchange Program

adn	nin :						Bear Test Account_Foreign School -
Menu		Home / Register For IEW Mem	ber / General Exchange Program				
<b>Ø</b> †	Home	₽ 🗉 🌣 🕸	+ School Information + Inbound Exchan	age Activities + Outbound E	xchange Activities + Online A	Activities for International Exchanges	•
🚨 🗠 🛛	nformation Maintenance <						
<b>Li</b> E	Register For IEW Member 🛛 🗸	# Forms	School Name	School Code	Condition	Update Time	Operate
	General Exchange Program			No	data available in table		
<b>\$</b>	Exchange School Matching く 學校基本資料 School Information	Fill out detailed	Information in the fo         #Rt(Gyr'school) St5(GHr'school) · #St25(Coeducation) · #C(Other)         RE(Cother)	rm for a more p	precise match	If the form is	not completely filled
	諸司英文读章 (Please fill in the form in Er 預防費並(Precoutions) : 1、1本点が異日(are required questions) 2、現元後諸點聲最下方存極或送出(Please 1.墨校会編 The full name of school *		9. 是記題性 Affiliation of schools     費益學記(Alternative School) 意理學記(Boarting School) 意識學記(International 記書知(Religious school) 夏世学記(Other) 耳他型記(Other)     可確成     10. 課程中華原用語言 The main instruction languages *	School) 600-1000字為項 Limit: 600-1000 Words 17.树莓 Attachment * 學校介作面質問 >/褚二 馬琴信介信質問 Please submit st		out, the IEW to be able to init	system <u>WILL NOT</u> iate the matching
	2.學語位丟 School location *		ULXW生素安田語 ine main instruction anguages *			function	
	請選擇懸市	v	司內國一國內上總書 리德國				
	3. 문悅層級 School level * - 小柴 (Primary/ Elementary school) -		11.外語課程 Foreign language programs - 英語(English) 法語(French) 使語(German) 印尼語(Indonesian) 日語(JA - 舞語(Korean) 西語(Spanish) 泰語(Thai) 短語(Vietnamese) 異性(Other	) C.我想圈隙網路交流。 (Online Activities for Internation	nal Exchanges.)		
	<ul> <li>技術型高中 (Technical senior high school)</li> <li>涂合型高中 (Comprehensive school)</li> <li>時約商層振變校 (Cross education level sch</li> </ul>	sool)	其他(Other) 학생 <mark>금 國</mark> 武上時言 可總語	<ul> <li>E.靈日、靈融高中生國際教育能</li> <li>(Taiwan-Japan/Taiwan-Korea E</li> </ul>	iducational Trip Program for High School Students (Inbound)) 行専宾(出境訪問) iducational Trip Program for High School Students (Outbound))		
		年级Grade 3 4年级 Grade 4 5年级 Grade 5 年级 Grade 8 9年级 Grade 9 10年级 Grade 10	12.温外烧热饮煎 Number of overseas sister schools 總許(Total)	<ul> <li>F.靈日、靈龍高中生園院教育派 (Taiwan-Japan/Taiwan-Korea E 可確弱</li> </ul>	行事素(國際領路交流) ducational Trip Program for High School Students(Online Activities))	1	
	□ 11年版 Grade 11 □ 12年版 Grade 12 (		※ (Continent) 、 (数家 (Country) 、 伊松 (Name of school)	+ 19.聯結資訊 Contact information 姓名 Name :			
			13.學校地址 School Postal Address *	信箱 E-mail:			
	5.款師人戲 Number of full-time teachers *			ia Tai Critiali . 公務電話 business phone:			
			14.學校網址 School website *				
	6.學生人數 Number of students *						
	7.要快朔型 School's types *		15.墨顶着史 School's Brief history *	・ 如果要有更簡佳的課合資料需另項 To match more precisely, please fo	18.勾遏的表單 Illow the checked item 18th in from 【School Information】		13 春秋上
	○ 公立(Public) ○ 私立(Private) ○ 國立 其他(Other)	(National) 〇 其他(Other)			儲存(Save) 送出(Submit)		

# **School Information Form**

School Information School Information		9.學校屬性 Affiliation of schools	16.學校特色 School features	
School mornation		<ul> <li>實驗學校(Alternative School)</li> <li>資證學校(Beligious school)</li> <li>其他學校(Other)</li> </ul>		
請用英文填宽 (Please fill in the form in English)		其他學校(Other) 印碑廣		
1.School Name The full name of school		可僅簡	600-1000年35河 Limit: 600-1000 Words	
		10.課程主要使用語言 The main instruction languages	covindo y white their covintion works	
		<ul> <li>英語(English) 法語(French) 徳語(German) 印尼語(Indonesian) 日語(Japanese)</li> <li>韓語(Korean) 華語(Mandarin) 西語(Spanish) 泰語(Thai) 起語(Vietnamese) 其他(Other)</li> </ul>	· 17.附權 Attachment 用約小規算系	
2.學區位置 School location Country(Country) ///State/市City/		其他(Other)	※該上傳學校介 把資料 Please submit school brochures or flyers	
18.我要交流的方式 Int	ternational Exchange Method			
- □ <b>A.</b> 我想接待。		0	18. 我要交流的方式 International Exchange Method	Salast options from item 18th of the
	chool from Taiwan.)		A.我想接待。 (I want to host a school from Taiwan.)	Select options from item 18th of the
□ B.我想出訪。			□ B.我想出訪 - (I want to visit a school in Taiwan.)	form
	haal in Taiwan )		<ul> <li>C.我想國際網路交流。</li> <li>(Online Activities for International Exchanges.)</li> </ul>	101111
(I want to visit a so			<ul> <li>D.夏日、夏韓高中生國際教育協行專案(人頃接待) (Taiwan-Japan/Taiwan-Korea Educational Trip Program for High School Students (Inbound</li> </ul>	))
□ C.我想國際網路交流			<ul> <li>E.重日 · 董碑高中生国際較問旅行專業(出現訪問) (Taiwan-Japan/Taiwan-Korea Educational Trip Program for High School Students ( Outboun</li> </ul>	d))
	or International Exchanges.)		<ul> <li>E.豊日、臺轄高中生國際教育旅行專案(國際網路交流)</li> <li>(Talwan-Japan/Talwan-Korea Educational Trip Program for High School Students ( Online A</li> </ul>	ctivities ) )
	主國際教育旅行專案 <b>(</b> 入境接待)		可推薦	
(Taiwan-Japan/Tai	iwan-Korea Educational Trip P	Program for High School Students (Inbound))	· 19.即给寅訊 Contact information Name Name :	
□ E.臺日、臺韓高中台	主國際教育旅行專案(出境訪問)	)		
(Taiwan-Japan/Tai	iwan-Korea Educational Trip P	Program for High School Students (Outbound))	信雅 E-mail:	
□ <b>F.</b> 臺日、臺韓高中生	上國際教育旅行專案(國際網路	交流)	公務電話 business phone:	
		Program for High School Students ( Online Activities ) )	A thread buarress priorie .	
可複選				
		'	<ul> <li>如果要有更精準的媒合資料電另填18.勾握的表單</li> <li>To match more precisely, please follow the checked item 18th in from 【School Information】</li> </ul>	
8.學生組成 Composition of students ○ 男校(Boys' School) ○ 女校(Girls' School) ○ 男女)	合校(Coeducation) ○ 其他(Other)			
其他(Other)		600-1000平沟用 Limit: 600-1000 Words	Submit(Submit)	
admin i			Bear Test Accour	nt_Foreign School - +11 +11
			· · · · · · · · · · · · · · · · · · ·	The IEW system will automatically
Menu	Home / Register For IEW Member / Genera	al Exchange Program		
-				generate the corresponding activity
Home	C III 💠 ↓♠ + School Info	+ Inbound Exchange Activities         + Outbound Exchange Activities         + Online	Activities for International Exchanges 🧿	form
🎭 Information Maintenance <				101111
💕 Register For IEW Member 🗸	# Forms	School Name School Code Condition	Update Time Operate	
General Exchange Program				
Exchange School Matching		+ Inbound Exchange Activities +	<ul> <li>Outbound Exchange Activities</li> </ul>	+ Online Activities for International Exchanges
		, insound Excitatingo Aduntion	Calouna Exonango / loavido	14 臺科大
				TAIWAN TECH

# **School Information Form**

School Information School Information		9.學校屬性 Affiliation of sch			16.學校特色 School features	
School mormation		<ul> <li>實驗學校(Alternative Sch</li> <li>教會學校(Religious school)</li> </ul>		ool) 🗌 團無學校(International School)		
請用英文填寫 (Please fill in the form in English)		其他學校(Other)				
		可確態				
1.School Name The full name of school		10.課程主要使用語言 The m	ain instruction languages		600-1000宇為照 Limit: 600-1000 Words	
		□ 英語(English) □ 法語(	French) 🗌 德語(German) 🗌	印尼語(Indonesian) 🗌 日語(Japanese)	17.附檔 Attachment	
2.學區位置 School location		● 韓語(Korean) ● 華語( 耳他(Other)	Mandarin) () 西語(Spanish)	□ 泰語(Thai) □ 超語(Vietnamese) □ 其他(Other	學校介紹資料 ※請上傳學校介紹資料 Please submit school brite 》	
Country (Country)					選擇檔案 未进序任何檔案	ocnures or nyers
18.我要交流的方式 International Exc	hange Method				pdf file only	
▲ ▲ A.我想接待。				(panese)	18.我要交流的方式 International Exchar	nge Method
(I want to host a school from Taiv	van )			ese) 🗌 其他(Other	) A.我想接待。 (I want to host a school from Taiwan	
■ C. Hank to heat a concernent fail	(ani)				(I want to hold a school in Taiwan.)	
(I want to visit a school in Taiwan					□ C.我想國際網路交流	
· ·	.)				(Online Activities for International Ex D.夏日、臺磚高中生國際教育旅行專	
C.我想國際網路交流。					(Taiwan-Japan/Taiwan-Korea Educa) E.夏日、臺繪高中生國際教育旅行專	ttional Trip Program for High School Students(Inbound)) 需(出境訪問)
(Online Activities for Internationa	• /					tional Trip Program for High School Students ( Outbound ) )
Ⅰ □ D.臺日、臺韓高中生國際教育旅行	, ,					tional Trip Program for High School Students ( Online Activities ) )
(Taiwan-Japan/Taiwan-Korea Edu	ucational Trip Prog	ram for High Schoo	l Students (Inbou	und))	348	
E.臺日、臺韓高中生國際教育旅行	專案(出境訪問)				19.聯結實訊 Contact information Name Name :	
(Taiwan-Japan/Taiwan-Korea Edu	ucational Trip Prog	ram for High Schoo	Students (Outb	ound ) )		
┃ 🔲 F.臺日、臺韓高中生國際教育旅行	專案(國際網路交流	E)			信箱 E-mail:	
(Taiwan-Japan/Taiwan-Korea Edu	ucational Trip Prog	ram for High Schoo	l Students ( Onlin	e Activities ) )		
可複選					公務單語 business phone:	
Rec(Other)						
					如果要有更精举的媒合資料開另填18.勾選	
8.學生組成 Composition of students					to match more precisely, please tollow th	e checked item 18th in from [School Information]
● 男校(Boys' School) ● 女校(Girls' School) ● 男女合校(Coeducation) 其他(Other)	○ 其他(Other)	600-1000字為限 Limit: 600-1000	) Words			Submit(Submit)
Home / Register For IEW Member / General Exchange P	rogram					7
						IEW system w
# Forms	School Name	School Code	Condition	Update Time Op	perate	according to th
1 School Information	TEST999	JPN999	Submit	2022-09-02 15:32:53	P EDIT 🔋 DELETE 📀 VIEW	
2 Inbound Exchange Activities	TEST999	JPN999	Submit	2022-09-02 15:32:53	P EDIT 盲 DELETE 📀 VIEW	
3 Outbound Exchange Activities	TEST999	JPN999	Submit	2022-09-02 15:32:53	EDIT 盲 DELETE 📀 VIEW	
4 Online Activities for International Exchanges	TEST999	JPN999	Submit	2022-09-02 15:32:53	P EDIT 🔋 DELETE 📀 VIEW	

IEW system will automatically generate activity form according to the checked options in item 18th



# Notes for filling out the school information form

	8.學生組成 Composition of students	• 16.婴校特色 School features *	
交基本資料 iool Information	一男校(Boys' School) 文校(Girls' School) 男女会校(Coeducation) 賞徳(Other) 其他(Other)		
英文填寫 (Please fill in the form in English)	9.學校屬性 Affiliation of schools		
曹范(Precautions):	□ 貴執學校(Alternative School) □ 寄宿學校(Boarding School) □ 國際學校(International School) 教會學校(Religious school) □ 其他學校(Other)	/// 600-1000字為限 Limit: 600-1000 Words	
必填項目(* are required questions.) 8後請點擊最下方存福或送出(Please click "Save" or "Submit" after filling out the form.)	其他學校(Other)		
	可確題	• 17.附檔 Attachment *	
名稱 The full name of school *		學校介紹資料	
	10.課程主要使用課言 The main instruction languages *	実践上導発校介绍資料 Please submit school brochures or flyers	
	英語(English) 法語(French) 傳語(German) 印尼語(Indonesian) 日語(Japanese)	· 通信檔案 未選擇任何檔案	
The Coloradian	□ 難語(Korean) □ 準語(Mandarin) □ 西語(Spanish) □ 素語(Thai) □ 怒語(Vietnamese) □ 其他(Other)	pdf file only	
位置 School location *	其他(Other)	an Serwite Above International Products Marked	
澤懸市・マ	司句道一種以上歸言 司權攝	<ul> <li>■ 18.親要交流的方式 International Exchange Method *</li> <li>□ A 我想接得。</li> </ul>	
		□ A 気湿焼待。 (I want to host a school from Taiwan.)	
喜級 School level *	11.外語課程 Foreign language programs	□ B.我想出韵。	
(Primary/ Elementary school)	○ 英語(English) 注語(French) 億語(German) 印尼語(Indonesian) 日語(Japanese)	(Iwan to visit a school in Taiwan.) □ C 卷相圖認得該交法。	
(Junior High School) 길히中 (General high school)	□ 聽語(Korean) □ 西語(Spanish) □ 素語(Thai) □ 超語(Vietnamese) □ 莫俭(Other)	(Online Activities for International Exchanges.)	
코高中 (Technical senior high school) 코高中 (Technical senior high school)	其他(Other)	□ D.臺曰、臺闢高中生國際教育旅行專案(人遺接得)	Please cli
型简中 (Comprehensive school)	可公場一種以上結合	(Taiwan-Japan/Taiwan-Korea Educational Trip Program for High School Students (Inbound )) 「 E.妻日 - 妻龍高中生劇四豹哀旅行専覧(出境詞題)	I lease ch
育看级學校 (Cross education level school)		(Taiwan-Japan/Taiwan-Korea Educational Trip Program for High School Students ( Outbound ) )	0, 0,11,
	12. 温外姊妹权數 Number of overseas sister schools	<ul> <li>F.靈日、靈龍高中生園総教育旅行專業(園総領診交流)</li> <li>(Taiwan-Japan/Taiwan-Korea Educational Trip Program for High School Students (Online Activities))</li> </ul>	after fillin
級 Student grade level *	總計 (Total) 校(school(s)) / 分別為 (There are) :	(Talwair-Sapaty Talwair-Korea Educational Trip Program for Fligh School Students ( Online Activities ) ) 可補證	
後 Grade 1 🔮 2 年級 Grade 2 🔄 3 年級 Grade 3 🥥 4 年級 Grade 4 💭 5 年級 Grade 5 级 Grade 6 📄 7 年級 Grade 7 🔄 8 年級 Grade 8 📄 9 年級 Grade 9 📄 10 年級 Grade 10	We could be a set of the set of t		
版 Grade 0 日本版 Grade 12 二 其他(Other)	※ (Continent) 、 国家 (Country) 、 影校 (Name of school) +	19.聯始資訊 Contact information *	
Other)		#名 Name:	
	13. 局校地址 School Postal Address *		
.戲 Number of full-time teachers *		值階 E-mail:	<b>時本</b> (0)
			儲存(S
	14.要校網址 School website *	公務電話 business phone:	
Number of students *			
22 million of stratellis			
		如果要有更循端的媒合資料需另填18.勾握的表單	
	15.學校簡史 School's Brief history *	To match more precisely, please follow the checked item 18th in from [School Information]	
商型 School's types *			
(Public) ① 私立(Private) ② 國立(National) ② 其他(Other)		儲存(Save) 送出(Submit)	
Other)			

If there is any unfilled part of the form, the following prompt window will pop up after clicking Submit.

Please follow the instructions to complete the form.

Please click Save or Submit after filling out the form.

送出(Submit)

[Error] School Name can't be empty!,School Level can't be empty!,Student grade level can't be empty!,Number of full-time teachers can't be empty!,Number of students can't be empty!,School's types can't be empty!,The main instruction languages can't be empty!,Foreign language programs can't be empty!,School Postal Address can't be empty!,School Website Address can't be empty!,School's Brief history can't be empty!,School features can't be empty!,International Exchange Method can't be empty!

確定



# Exchange Program form page.(1/2)

admin ‡							A TEST999Mori ▼	
Menu	Home / Register For IEW Member / General E	xchange Program						
<ul> <li>Wend</li> <li>Home</li> <li>Information Maintenance</li> </ul>	The system has been already generate activity form according to the activity which you checked in School Information Form's item 18 <sup>th</sup>							
📲 Register For IEW Member 🗸	# Forms	School Name	School Code	Condition	Update Time	Operate		
General Exchange Program JP-TW Educational Trip	1 School Information	TEST999	JPN999	Submit	2023-02-14 09:55:03	P EDIT		
Program Ø Exchange Sethool Matching	2 Inbound Exchange Activities	TEST999	JPN999	Submit	2023-02-14 09:55:03		e view	
	3 Outbound Exchange Activities	TEST999	JPN999	Submit	2023-02-14 09:55:03	P EDIT		
	4 Online Activities for International Exchan	gesTEST999	JPN999	Submit	2023-02-14 09:55:03	P EDIT	e view	
Click to view								

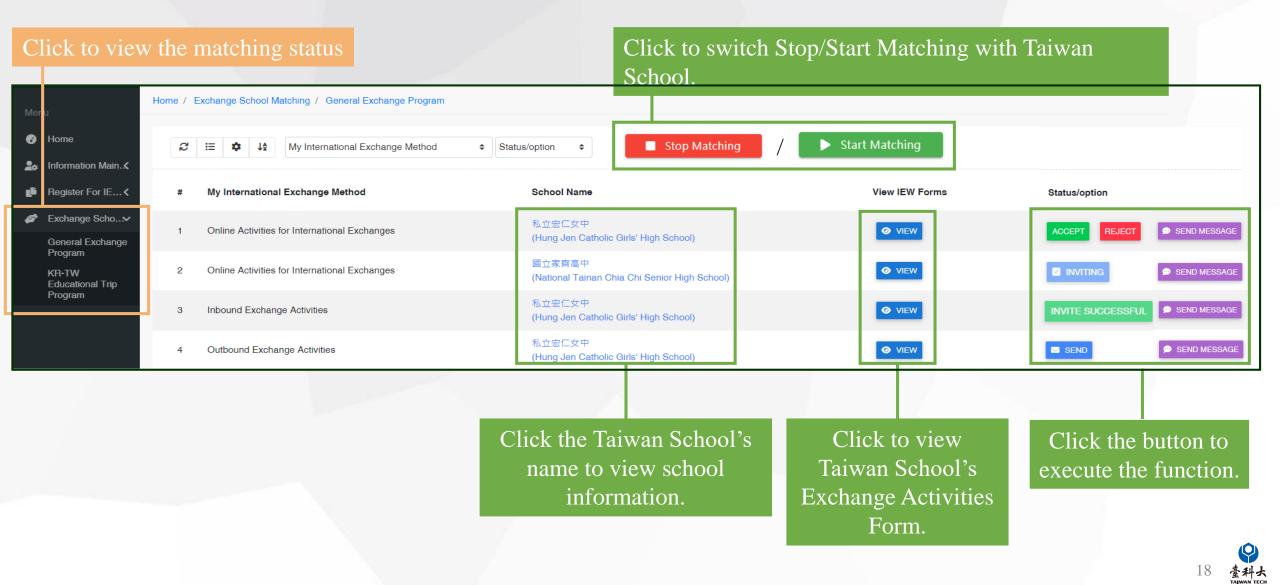
Click to view and modify all the forms

Please click the EDIT button to modify the content of your Exchange Activities Forms.

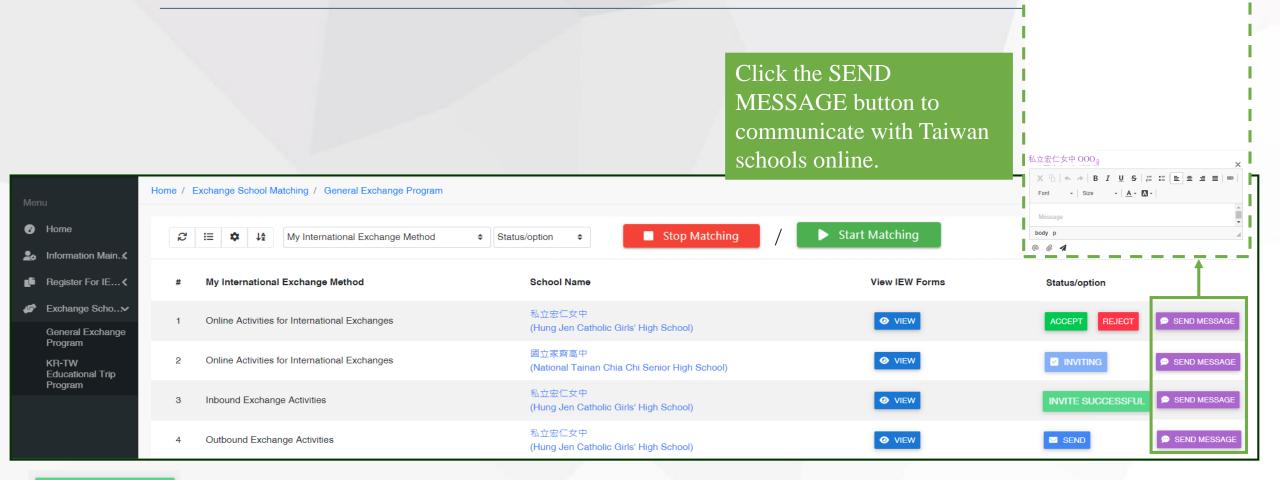
After completing the International Event Application Form, the system will **automatically match the application at 6:00 A.M.(GMT+8) EACH DAY**.



# Foreign School Matching Process



# Foreign School Matching Process(cont.)



Message

×

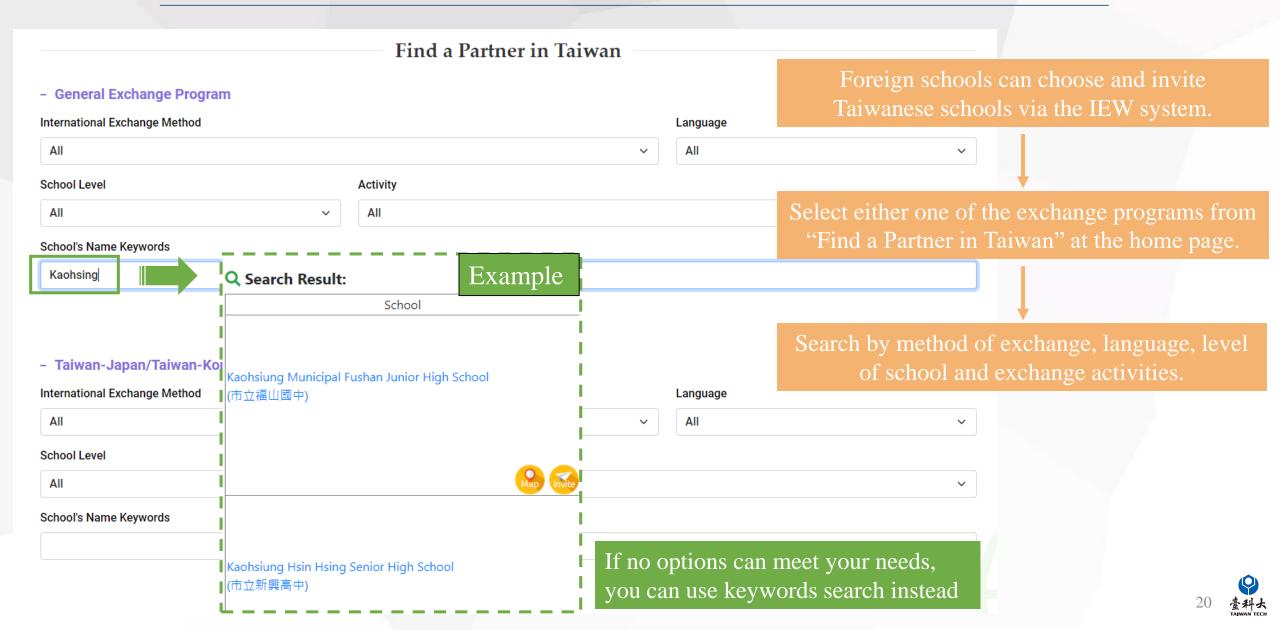
臺科よ

### INVITE SUCCESSFUL

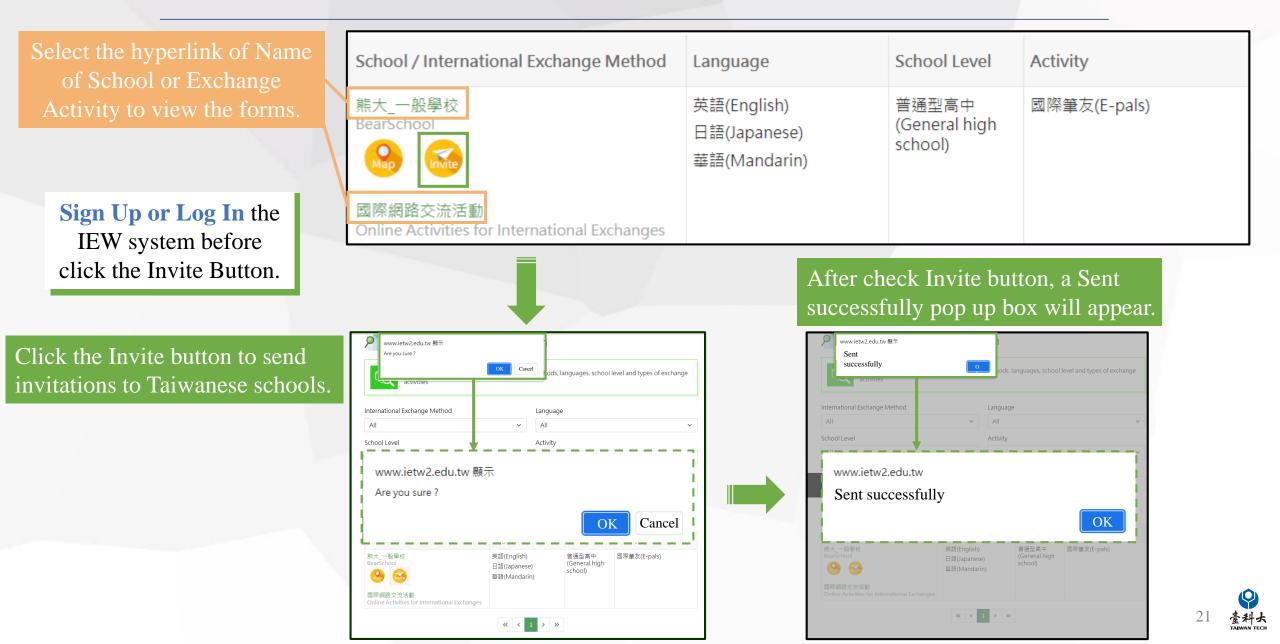
means the invited Taiwan school agrees to start the exchange and both parties can begin the negotiation and exchange.

ACCEPT or **REJECT** means Taiwanese schools receive match invitations from foreign schools, schools can decide to click **ACCEPT** or **REJECT** to exchange invitations.

# Invite Taiwan Schools Process



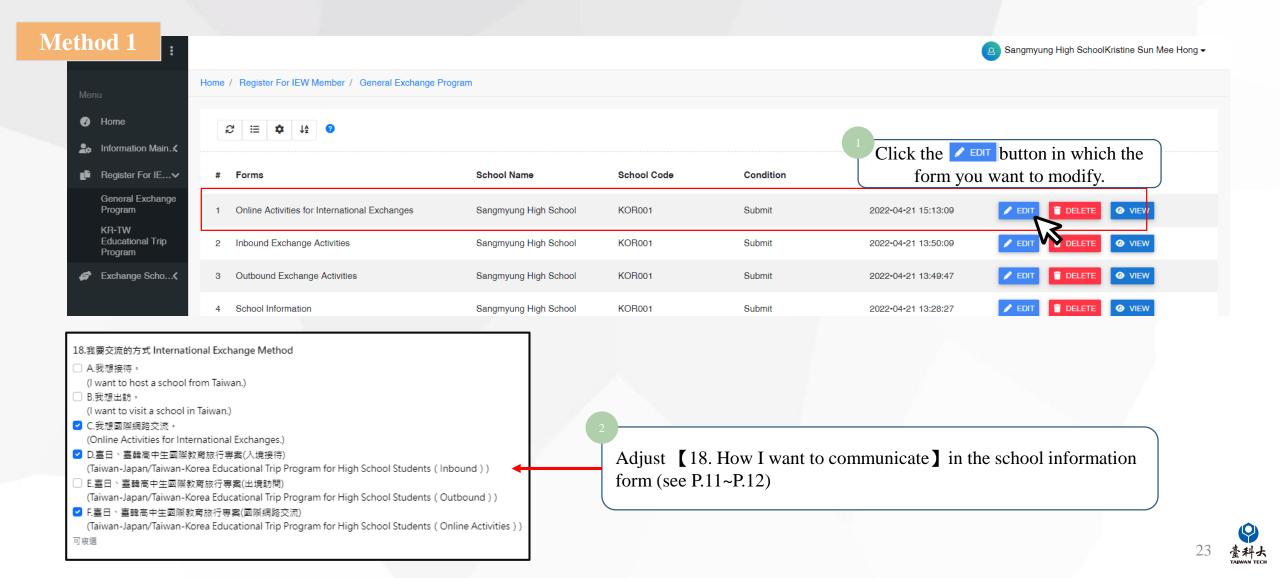
# Invite Taiwan Schools Process(cont.)





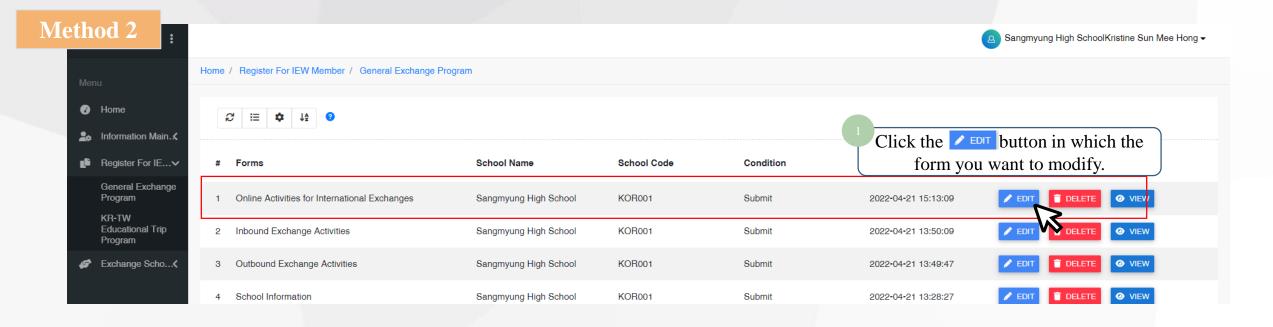
Q: What should I do if the system does not show the matching information between Taiwan schools and foreign schools?

A : Taiwan school officials go to the IEW International Event Exchange Application Form page (see P.9), Modify the exchange-related information as follows (choose one) and then resubmit for matching



Q: What should I do if the system does not show the matching information between Taiwan schools and foreign schools?

A : Taiwan school officials go to the IEW International Event Exchange Application Form page (see P.9), Modify the exchange-related information as follows (choose one) and then resubmit for matching



### B. 交流類型與活動 Exchange activities

- B-1 預期交流類型活動 Proposed types of exchange activities
- ✓ 國際筆友(E-pals)
- □ 語言交流(Language exchanges)
- 共備課程(Cross-border curriculum development)
- ☑ 文化交流(Culture exchanges)
- □ 主題討論(含聯合國永續發展議題)(Theme-based discussion, including SDGs)
- 參與國際專案計畫(Participation in international projects)

Modify the exchange activities in [B-1 Proposed types of exchange activities] in the international exchange form and send it out ( Details : P11-P12)

# Contact Us

## IEW

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### Website System

National Taiwan University of Science and Technology International Education Liaison Office Ka-Man Lee 02-2730-1289 <u>IE2.0@mail.ntust.edu.tw</u>

